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April 20, 2009

Addendum No. 1
to
Request for Proposal
to Provide Maintenance Of The Call Box System

Dated March 23, 2009

Dear Contractor:

This letter is Addendum No. 1 to the Call Box System Maintenance Request for Proposal (RFP) dated March 23, 2009. Deleted text is shown in strike-through format. The RFP is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change(s)</u>
1	Letter of Invitation, Page 2, "Minimum Requirements" and Request for Proposals, Page 1, "Minimum Requirement"	To be eligible for this work a proposer must demonstrate that it has: <ul style="list-style-type: none">▪ A minimum of five (5) years experience in maintaining emergency roadside telephone systems with similar technology of which two (2) years may be substituted for experience in maintaining other systems in a similar nature; A minimum of two (2) years experience in maintaining emergency roadside telephone systems with similar technology;▪ An office centrally located in the San Francisco Bay Area; and▪ An existing electronic maintenance system to record and track call box repairs and archived data.
2	Price Proposal Form, Appendix B-2, page 30	Appendix B-2, Price Proposal Form, is deleted in its entirety and replaced with the attached Appendix B-2, Price Proposal Form.

The remaining provisions of the RFP, dated March 23, 2009, remain unchanged.

Any questions concerning this addendum to the RFP should be directed to Stefanie Pow, SAFE Project Manager, at (510) 817-5965 or <spow@mtc.ca.gov>.

Sincerely,



Steve Heminger
Executive Director

SH: SP/DR

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APPENDIX B-2 Price Proposal Form

The selected Contractor will be paid on a per site flat rate basis for tasks completed each month as specified in Section II.A and II.B. The price per site shall include all direct costs (equipment and supplies, labor, transportation, fees, taxes, etc.); indirect costs (fringe benefits, insurance, applicable surcharges, profit, overhead, G&A); and profit. Contractor shall furnish all materials, equipment, tools, labor and incidentals necessary to complete the services for the specified per site rate. Price proposal for per site flat rate will be the Level 2 default rate as described in Appendix A, Section IV.B.

Contractor shall attach: 1) a current price lists for parts and labor required for tasks detailed in Appendix A, Section II.C-E and 2) hourly wages of staff working on this project.

Below is a copy of the Price Proposal Spreadsheet, available in Microsoft Excel format on the MTC website:

I. Price Proposal

A. Per site Level 2 maintenance fee per box for all work specified in <i>Appendix A</i> , Sections II.A, Corrective Maintenance	\$
B. Per site Level 2 maintenance fee per box for all work specified in, <i>Appendix A</i> , Section II.B, Preventive Maintenance	\$
C. Monthly flat rate for administrative cost for work involved in fulfilling tasks outlined in <i>Appendix A</i> , Section III, Other Related Tasks.	\$
D. Additional work rate for tasks paid as time and materials, specified in <i>Appendix A</i> , Section II.C through II.E:	\$
1. Hourly Rate for Regular work (between the hours of 0600 and 1900	\$
2. Hourly Rate for Night work (between the hours of 2200 and 0500	\$

II. Minimum Qualifications

Does your company have a minimum of two (2) years experience in maintaining emergency roadside telephone systems with similar technology?

Does your company have an office centrally located in the San Francisco Bay Area? If yes, please list office address below. _____

Does your company have an existing electronic maintenance system to record and track call box repairs and archived data?

Yes	No

Submission of signed Proposal Form is a firm commitment to perform the work specified in Appendix A in accordance with this RFP.

III. Contractor's Signature

Name of Proposing Firm	
Address	
City, State, Zip Code	
Phone Number/Fax No.	
Email address	
Name & Title of Authorizing Official	
Authorized Signature	